

**MINUTES  
TIGARD CITY COUNCIL MEETING  
September 10, 2002**

Mayor Griffith called the meeting to order at 6:34 p.m.

Council Present: Mayor Griffith; Councilors Dirksen, Moore, and Scheckla

- **STUDY SESSION**

- > **DISCUSS AGENDA FOR OCTOBER 7, 2002, SPECIAL MEETING**

The Council and City Manager Monahan discussed potential agenda topics for the upcoming special meeting with the Tualatin City Council and the Tigard-Tualatin School District. The top three discussion topics were identified as follows:

- a. New Library and school district building plans/schedules/sequence
- b. Pedestrian bridge
- c. Clean Water Services Master Plan

Other topics suggested were:

- a. How building fees are charged – which fees are dedicated and possible fee waivers for school district building projects
- b. City of Tigard experience with juvenile cases
- c. Joint use of/sharing equipment

- > **ADMINISTRATIVE ITEMS**

- a. Assistant to the City Manager Liz Newton explained a correction made to the Office Depot and Boise Cascade office supply contracts. Copies of the corrected contracts are on file in the City Recorder's Office.
- b. Liz Newton handed out an agenda for the 9-11 event to be held at 6:45 p.m. on September 11 in Cook Park
- c. Mayor Griffith announced an ecumenical service scheduled for 7 a.m. on September 11 in Cook Park
- d. City Manager Monahan told Council about the upcoming candidate orientation scheduled for September 12 at 6:30 p.m.
- e. Mr. Monahan provided a brief update on recent PERS legislation

- f. Mr. Monahan provided a brief update on the police chief recruitment
- g. Mr. Monahan discussed the new library, architect, and resource team input. Public meetings are slated for October 16 and December 11. Five firms have been selected for interviews for the construction manager/general contractor contract. Mr. Fields has been notified of the City's intent to execute the purchase option. A discussion ensued regarding the two homes and other structures located on the property. Mr. Monahan inquired if the Council had any objection to the City using the structures or seeing if other agencies or individuals would be interested in moving them. He stated that if the City could not use the buildings, they could be offered to social service organizations and then private individuals. The City will own the property in mid-October and would need to remove the structures soon after. Councilor Moore stated that such an arrangement could save the City demolition money. Councilor Dirksen said he saw no reason not to move forward. No Council members expressed opposition to Mr. Monahan's suggestions.
- h. Mr. Monahan initiated a discussion of the October meeting schedule. Mayor Griffith and Councilor Moore are not able to attend the October 22 meeting. This meeting will be cancelled. It was suggested that the Council meet, instead, on October 29. Councilor Moore is not available on this date; other members of the Council agreed to check their schedules for this date.
- j. Mr. Monahan noted an upcoming meeting with ODOT. It appears that the buyer of the Zander property intends to proceed with their project. This may mean that Wall Street can be located further south and would allow for a better location of the pond. Signalization, road widening, and location are some of the topics slated for discussion at the ODOT meeting.
- k. Councilor Scheckla inquired about the status of Bonita Villa. Ms. Sydney Sherwood, a candidate for Council, was observing the study session and responded to the question. Washington County has taken over Bonita Villa. New landscaping and exterior upgrades are taking place, but most improvements are occurring inside the apartments. There is a security guard on site. Many problem residents have moved out.
- l. Councilor Scheckla inquired about the status of church on Bonita Road. Mr. Monahan said he would check on the status of the church.

Study Session recessed at 7:23 p.m.

- EXECUTIVE SESSION: No Executive Session was held.

1. BUSINESS MEETING

was 1.1 The meeting of the Tigard City Council & Local Contract Review Board called to order by Mayor Griffith at 7:32 p.m.

1.2 Council Present: Mayor Griffith, Councilors Dirksen, Moore, and Scheckla

1.3 Pledge of Allegiance

1.4 Council Communications & Liaison Reports – None

1.5 Call to Council and Staff for Non-Agenda Items – None

2. PROCLAMATIONS – Mayor Griffith proclaimed the following:

2.1 Week of September 17th as Constitution Week

2.2 September 21<sup>st</sup> as Kids Day America/International

2.3 September 11<sup>th</sup> as Always Remember 9-11 Day

2.4 Week of September 23<sup>rd</sup> as Race Equality Week

3. VISITOR'S AGENDA

- Tigard High School Student Envoy, Paul Brems, addressed the Council. Mr. Brems distributed a calendar of events and updated the Council on student activities. A copy of the handout is on file in the City Recorder's Office.

4. CONSENT AGENDA

Motion by Councilor Moore, seconded by Councilor Dirksen to approve the Consent Agenda as follows:

4.1 Approve Council Minutes for August 20 and 27, 2002

4.2 Receive and File:

a. Council Calendar

b. Tentative Agenda

- 4.3 Approve Budget Amendment #2 to the Fiscal Year 2002-03 Budget to Add Wages and Benefits for an Approved Senior Library Assistant Position – Resolution No. 02 - 55
- 4.4 Approve Budget Amendment #3 to the Fiscal Year 2002-03 Budget to Transfer Approved Capital Improvement Projects and Amend the Fiscal Year 2002-07 Approved Capital Improvement Plan - Resolution No. 02 - 56
- 4.5 Amend City Wide Personnel Policies Regarding the Reporting of Vehicular and/or Occupational Accidents – Resolution No. 02 - 57
- 4.6 Local Contract Review Board:
  - a. Award Annual Contracts for Office Supplies to Office Depot and Boise Cascade
  - b. Award the Project Management Services Contract for the New Tigard Library to Shiels Oblatz Johnsen, Inc.
  - c. Award the Engineering Design Services Contract for the Proposed Wall Street Local Improvement District to DeHaas & Associates

The motion was approved by a unanimous vote:

Mayor Griffith	-	Yes
Councilor Dirksen	-	Yes
Councilor Moore	-	Yes
Councilor Scheckla	-	Yes

## 5. VISION MID-YEAR REPORT – ACCOMPLISHMENTS UPDATE

Risk Manager Loreen Mills introduced this agenda item. A PowerPoint presentation was given and is on file in the City Recorder's Office. Various executive staff discussed the City's accomplishments in the areas of:

- Community Character and Quality of Life
- Growth and Growth Management
- Public Safety
- Schools and Education
- Transportation and Traffic
- Urban and Public Services

## 6. PUBLIC WORKS DEPARTMENT OVERVIEW

Public Works Director Ed Wegner introduced this agenda item. A PowerPoint presentation was given and is on file in the City Recorder's Office. Mr. Wegner's presentation detailed the work performed by Public Works Department staff, and how the department connects with the community.

7. PUBLIC HEARING (LEGISLATIVE) TO CONSIDER AN ORDINANCE ADOPTING CHANGES TO THE TIGARD MUNICIPAL CODE IN ORDER TO IMPLEMENT THE TRANSPORTATION SYSTEM PLAN (TSP)

- a. Mayor Griffith opened the public hearing.
- b. Associate Planner Julia Hajduk presented the staff report. Ms. Hajduk gave a brief history of the item. She explained that to fully implement the TSP, amendments to Chapter 18 of the Tigard Municipal Code were needed. Ms. Hajduk indicated that the amendments were designed to:
  - clarify language
  - implement TSP recommendations
  - address Department of Land Conservation and Development requirements related to the Transportation Planning Rule
  - address Metro Regional Transportation Plan requirementsSignificant changes are as follows:
  - Street Width
    - creating an option for a "skinnier" street of 28 feet
  - Sidewalks
    - requires sidewalks to be setback with planter strip with exceptions
    - asks developers to identify sidewalk gaps and to remove these gaps under certain circumstances
  - Access Management
    - requires developers to verify driveway designs are safe
    - provided greater detail regarding driveway locations near intersections
    - if direct access is provided onto an arterial or collector street, the applicant may be required to mitigate any safety or traffic management impacts
  - Traffic Calming
    - if there is a potential for a negative impact on existing neighborhood streets, requires a developer to deposit funds toward traffic calming. Funds would be returned if it is determined that traffic calming measures are not needed.

Ms. Hajduk listed the applicable review criteria:

Oregon's Statewide Planning Goals 1, 2 and 12; Oregon Administrative Rule 660; Metro Regional Transportation Plan (RTP); Comprehensive Plan Policies 1.1.1(a), 2.1.1, 8.1.1, 8.1.2, 8.1.3, 8.1.5 and 8.2.3, and Community Development Code Chapter 18.380.020 and 18.390.060.G.

Mayor Griffith asked for clarification regarding sidewalk requirements and whether such requirements could be appealed.

Councilor Scheckla inquired if a "skinnier" street were constructed, would sidewalks also be narrower. Ms. Hajduk responded that the sidewalk width was not effected by street width.

- c. Public Testimony: None.
- d. Staff recommended the Council adopt the proposed ordinance.
- e. Mayor Griffith closed the public hearing.
- f. Motion by Councilor Moore, seconded by Councilor Dirksen, to adopt Ordinance No. 02-33

**ORDINANCE NO. 02-33 – AN ORDINANCE ADOPTING CHANGES TO THE DEVELOPMENT CODE IN ORDER TO IMPLEMENT THE TRANSPORTATION SYSTEM PLAN**

The motion was approved by a unanimous vote:

Mayor Griffith	-	Yes
Councilor Dirksen	-	Yes
Councilor Moore	-	Yes
Councilor Scheckla	-	Yes

**8. PREVIEW OF SEPTEMBER 11<sup>TH</sup> REMEMBRANCE EVENT**

Assistant to the City Manager Liz Newton introduced this agenda item. Ms. Newton advised that there would be an event to commemorate the events September 11, 2001. The affair will be held on September 11, 2002, in Cook

Park beginning at 6:45 p.m. Music, the National Anthem, a candlelight moment of silence, and food donations to the Oregon Food Bank are planned. The public was invited to attend.

Mayor Griffith announced an ecumenical service scheduled for 7 a.m. on the same day in Cook Park.

9. UPDATE ON SUMMER READING

Library Director Margaret Barnes introduced this agenda item. A PowerPoint presentation was given and is on file in the City Recorder's Office. Ms. Barnes described summer reading activities and program statistics. Over 1,100 participants registered for the summer reading program.

10. UPDATE ON THE NEW LIBRARY

Library Director Margaret Barnes introduced this agenda item. A PowerPoint presentation was given and is on file in the City Recorder's Office. Ms. Barnes described the progress of the new library. A project update, timeline, upcoming meetings, and ways to communicate with citizens were discussed.

Councilor Dirksen stressed the importance of citizen involvement in the process of creating the new library and encouraged citizens to attend the October 16 community meeting to give their input.

11. STATUS REPORT ON THE PURCHASE OF LIBRARY PROPERTY

Assistant to the City Manager Liz Newton introduced this agenda item. Ms. Newton provided background information on the new library property. The City has exercised its option to purchase the property and surveys and level one environmental assessments are being finalized. Although bonds should be issued by the State in November, funds will be available in October. The City expects to close on the property on October 15.

12. COUNCIL LIAISON REPORTS – None.

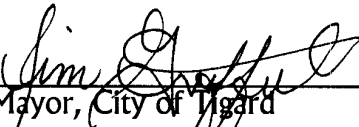
13. NON AGENDA ITEMS – None.

14. EXECUTIVE SESSION: No Executive Session was held.

15. ADJOURNMENT: 9:38 p.m.

Attest:

  
Greer A. Gaston, Deputy City Recorder

  
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Mayor, City of Tigard  
Date: 9-24-02

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